

Please complete and return this form to:
Revenues, Benefit & Customer Services
District Council House, Frog Lane,
Lichfield, Staffordshire, WS13 6YX

Your Name:
Your Address:

Web Download
Customer Services: 01543 308900
Email: Revenues@Lichfielddc.gov.uk

Account reference number:

Application for Exemption or Discount Disregard - Homes and Hospitals

The 100% exemption applies to an unoccupied dwelling where the owner or tenant has their sole or main residence permanently in a residential care home, nursing home, hospital or hostel in which they are receiving care or treatment.

The disregard applies where one of the liable residents now has their sole of main residence permanently in a residential care home, nursing home, hospital or hostel in which they are receiving care or treatment. A 25% discount will be applied providing only one other adult remains in the property.

Name of person receiving care	
Name and address of care home or hospital	
Date of permanent admission	
Full name of any remaining occupiers	

Is the named the owner or tenant of the property	
If rented, tenancy end date	
If owned details of any other owners	
Is the property currently furnished or unfurnished	
If unfurnished date items were removed	



DECLARATION:

I declare that the information given above is true and accurate to the best of my knowledge. I understand I must notify you of any change of circumstances which may affect any discount I receive within 21 days and failure to do so may result in a penalty being incurred. I understand it is a criminal offence to supply false information or receive a discount I am not entitled to.

You should continue to pay in accordance with your latest bill until you are notified of any decision.

Signature		Date	
Print			
Contact Number			
Email address			
If completed on behalf of the name person, please indicated relationship			

Data Protection and General Data Protection Regulation (GDPR)

The law allows us to process your ordinary personal data either because it is necessary to do so to perform a task carried out in the public interest, or in the exercise of official authority vested in us. Please read our privacy notice at www.Lichfielddc.gov.uk/rbprivacy on how we will use your personal data and who we may share it with.

