



LICHFIELD DISTRICT BOARD

Held at 4 pm on 31 July 2018 at Lichfield District Council House

Present:

Elected Members:

Councillor Mike Wilcox, Lichfield District Council
Councillor Janet England, Staffordshire Fire Authority

Representatives from Partner Organisations:

Sandra Payne, Support Staffordshire (Lichfield and District)
Mark Smith, Staffordshire Police
Suzanne Shead, Bromford Housing

In attendance:

Richard King, Susan Bamford of Lichfield District Council
Wayne Mortiboys, District Commissioning Lead, Staffordshire County Council
Marisha Place, Staffordshire Police

Agenda Item	Minutes	Action
1	<p>Welcome and Apologies</p> <p>Cllr Mike Wilcox opened the meeting and welcomed Suzanne Shead from Bromford who was attending in place of Darrin Gamble and Mark Smith from Staffordshire Police to the meeting. Mark Smith has replaced Jo Rea as LPT Commander for Lichfield. The Board acknowledged the contribution Jo Rea had made to the Board and thanked her for her time and commitment.</p> <p>Apologies have been received from Cllr Alan White, Marilyn Castree and Cllr Ashley Yeates.</p>	
2	<p>Minutes of the Meeting 28 March 2018</p> <p>The minutes were agreed as an accurate record of the meeting.</p>	
3	<p>Matters Arising</p> <p>Item 5 – SB confirmed that we did respond to the survey but it was worded as if aimed at unitary authorities so it was difficult for us to accurately respond. SB had provided this feedback. WM confirmed that the County Council will have had the same survey. OPCC now fund a county wide domestic abuse project.</p> <p>Item 8 – SP from Support Staffordshire explained that after due diligence checks, the merger of Support Staffordshire and Community Council of Staffordshire will not go ahead. There were significant issues around pensions and salaries which made this difficult. Therefore, Community Council of Staffordshire will close on 31 August 2018.</p>	

	<p>Support Staffordshire will join ACRE (Action with Communities in Rural England) so rural organisations will continue to be supported and issued raised at a national level.</p> <p>Item 6 – SB had contacted South Staffordshire College for a replacement representative for the Board. A response was received that a replacement would be nominated but no further details had been provided. SB has chased again but had no response. RK offered to provide an alternative contact for SB to try.</p>	<p>RK</p>
<p>4</p>	<p>Place Based Approach - Update</p> <p>Wayne Mortiboys provided an update report on the Place Based Approach.</p> <p>He thanked partners for the data sharing which is already taking place since the last meeting. Data has previously been historic but can now use data which is almost live. Bromford are sharing details of rent arrears, Council about council tax arrears and CASES providing information about the reasons people seek advice from them.</p> <p>Data is provided by postcode and review of the data has shown that outcomes for families in Fazeley have declined disproportionately over the past few years and so Fazeley will now be included as one of the focus areas alongside North Lichfield and Chasetown. Will need to work with Tamworth as many residents from Fazeley use services based there.</p> <p>The next event will be held on 17 September in Burntwood. Invitations will be issued to all Board Members. The event will showcase voluntary sector organisations and their services. This event is being held jointly with Cannock.</p> <p>Also planning an event in Rugeley as a joint undertaking.</p> <p>SB suggested a joint event with Tamworth could be held in Fazeley.</p> <p>At a partnership forum meeting held on 3 July, the following priorities were agreed:</p> <ul style="list-style-type: none"> • Improving children’s mental wellbeing and resilience • Addressing financial understanding and responsibility • Tackling persistent absence (across the ages; nursery, primary and secondary) <p>The partnership added in nursery age children to the final priority in line with offering earliest help. There is some evidence that children who miss out on nursery education find it difficult to catch up once they reach school.</p> <p>Staffordshire County Council now receives BRF money upfront as part of Earned Autonomy.</p> <p>Over a three year period, Lichfield District has performed very well. Data shows that outcomes have improved for 171 families. This represents 12% of the countywide payment by results claims despite Lichfield representing 8% of the families. The majority of this funding has been invested in locally based projects through the Lichfield Locality Commissioning Board process.</p>	

	<p>There is a family intervention group which meets in Lichfield including Support Staffordshire, Youth Service and a PCSO. It has been very successful and Cllr MW suggested this is something which should be replicated in Fazeley. WM explained that it is difficult to find anyone with the same local knowledge but suggested that he works with the Town Council.</p> <p>Going forward it is anticipated that Lichfield District will receive a total of £113,600 over 2018/2019 and 2019/2020 financial years. Staffordshire County Council need to complete a District based investment plan to show how this funding will be used. This process will be led by Wayne Mortiboys with support from Debbie Nash working in partnership with local partners.</p> <p>Decisions:</p> <ul style="list-style-type: none"> a) District Board agreed to endorse the Early Help Framework priorities b) District Board agreed to delegate financial management of the Earned Autonomy payment to the County Council's Strategic Delivery Manager subject to the Investment Plan being produced and agreed with local partners c) District Board agreed to receive annual updates on the District Investment Plan. 	
5	<p>Community Safety Partnership Review</p> <p>Susan Bamford presented a paper detailing the review of the Community Safety Partnership groups and structures. The last review was held in 2009 so it was felt another review was needed to ensure the partnership was effective and making best use of the available resources, particularly in a climate of reducing budgets.</p> <p>As part of the review a number of other CSPs were looked at as well as looking at attendance figures and action points arising from groups within the CSP.</p> <p>The review showed that the key group was the Working and Performance Group but that it was not well attended despite its key role.</p> <p>The Joint Operations Group had a much more operational focus and was well attended by a core number but not many actions arose from the group and there was considerable overlap with the weekly vulnerability HUB meetings and other groups such as the crime prevention panel.</p> <p>The review suggests that the JOG and WPG are merged to form a more strategic group with a more limited, strategic membership. In addition a new group will be created called the Business Advisory group which will meet quarterly with representatives from BID and the Community Safety team and Economic development teams within LDC. This would ensure there was a still an opportunity to share business crime statistics and information.</p> <p>It is proposed that the new group is called the CSP delivery group and meetings more explicitly focus on the CS priorities outlined in the delivery plan. Meetings would be held quarterly.</p>	

	<p>Board members were supportive of the changes. WM felt that the terms of reference were very clear and the membership of the group was the right one for the tasks it had to deliver.</p> <p>MS – police support the findings of the review and agree the need for a more focussed approach</p> <p>SP – Support Staffs had not had time to attend monthly JOG meetings but would try to make comments where necessary. She welcomed the new proposals.</p> <p>The board noted and acknowledged the commitment of those who had regularly attended the CSP groups, particularly those members of JOG who were keen to engage.</p> <p>Decisions</p> <ul style="list-style-type: none"> a) The Board agreed to the creation of the CSP delivery group to replace the WPG and JOG and the new terms of reference for the group. b) The Board agreed to the setting up of the Business Advisory Group c) The Board agreed to consider the CS priorities across all partnership meetings. 	
6	<p>Police and Crime Commissioner Funding 2018/2019</p> <p><i>SP declared an interest in this agenda item as Support Staffordshire is included in the funding proposals for its role in supporting the Safer Neighbourhood Panel.</i></p> <p>Lichfield Safer Community Partnership has been awarded £71,885 from the Police and Crime Commissioner as in previous years. This funding report has not previously been presented to the District Board as the funding was allocated under the locality Commission Board arrangements. However, as this is no longer operational decisions about the funding are being presented to the District Board.</p> <p>The funding is allocated to support the delivery of the District’s community safety priorities (Domestic abuse, Child sexual exploitation, anti-social behaviour and the cross cutting priorities of mental health and alcohol abuse).</p> <p>SB presented a table showing proposed allocation of the funding for 2018/2018. Due to the Locality Commissioning board arrangements some projects were funded Nov 2017-Oct 2018 so some funding has been carried over from 2017/2018.</p> <p>There is a proposal to use some of the 2018/2019 allocation to pilot two projects around alcohol misuse and the provision of the mediation service for ASB cases, particularly neighbour disputes.</p> <p>Mediation service - in looking at previous cases dealt with by the Community safety team it was unclear what difference has been made and whether we have had a positive impact. Other areas such as Tamworth, Stafford and</p>	

	<p>Newcastle now engage a third party mediation service to help with these cases.</p> <p>Alcohol misuse – The local support services for those suffering from alcohol abuse are based in Burton and Stafford. Looking to use some of the CSP funding to provide a service based in Lichfield. There have previously been groups in Lichfield and this proved very successful. SB explained that we are finding it difficult to get data about how many people attend the centres at Burton and Stafford and what the barriers are if people do not attend. MP explained that alcohol misuse is a hidden problem in Lichfield as it revolves around drinking in the home and people who are struggling only become evident when they are in crisis.</p> <p>Decision:</p> <ul style="list-style-type: none"> • Board members agreed to the expenditure proposals for LDF 2018/2019 • Board members agreed to receive an update at the November meeting of the Board. 	
7	<p>Partner Update</p> <p>Staffordshire County Council – WM provided an update. A pilot frailty hub has been set up as a joint initiative with Public Health, Ministry of wellbeing and GP Gulshan Kaul. 58 frail elderly people have been identified and services will work intensively with them to improve their mobility. The aim is to reduce the number of falls in the run up to the winter.</p> <p>LDC are looking at providing £35,000 from reserves and this will draw in £35,000 match funding from EON.</p> <p>St Mary’s – the Heritage Company unfortunately went into liquidation partway through the project. There will now be a delay to the completion but Croft Construction have been appointed to complete the project. They have been on site for approx. 4 weeks and work is now continuing. The project should now be complete just before Christmas. All local firms have been used on the project.</p> <p>The first floor will be completed before the library as events had already been planned in using the first floor space.</p> <p>A royal visit had been planned for Oct but this had to be given up. Hoping to arrange another royal visit for next year.</p> <p>WM suggested that the Board could hold the November board meeting at the venue. SB to see if this can be arranged.</p> <p>Staffordshire Police- Mark Smith explained the new operating structure for Staffordshire Police. Previously each town had a local policing team made up of a response team and a neighbourhood policing team. Officer numbers are down but calls to the police are increasing so a new model needed to be introduced to cope with this.</p> <p>In the new model, there are three response hubs in Burton, Cannock and Stoke. All response teams will start and finish at one of these three hubs. Each station will now have a Chief Inspector as the Local Policing Team Commander which is Mark Smith’s role in Lichfield. The Neighbourhood team in Lichfield will have 20 police officers and 20 PCSO’s by 2020. 2</p>	SB

	<p>emergency response patrols will be sent to cover Lichfield District each shift. There will be one for Burntwood and one for Chasetown. Emergency calls will be categorised in three grades – Grade 1 – immediate response Grade 2 – response within 24 hours Grade 3 – response within 28 days</p> <p>The neighbourhood teams will deal with those calls at grade 3.</p> <p>The challenge in the new model will be community engagement as response vehicles will not be based at Lichfield. Mark Smith explained he would like to hold public engagement meetings monthly in every ward. PCSO’s currently attend some parish council meetings but these new meetings would include a wider audience. SS from Bromford offered to help with venues and promotion of the public engagement meetings. Cllrs explained they would welcome a meeting with Police and it was agreed that MS and MP would be invited to the next Parish Forum meeting to be held in September.</p> <p>Staffordshire Probation – agreed to remove this item as a representative from Staffordshire Probation no longer attends the Board.</p> <p>FARS- The OPCC is now in charge of the governance of the FARS in Staffordshire. Cllr Eagland had attended her last meeting as part of the Staffordshire Fire Authority. Cllr Eagland therefore resigned her place on the district board as she has previously attended as a representative of the Fire Authority. The Board thanked her for her contribution. SB to contact the fire service for an officer to attend as a representative.</p> <p>Strategic Housing Partnership- Launch date for the voluntary right to buy is 16 August. Allows a right to buy for people who don’t have this right in their tenancy agreement. 10,000 people could use this right but only 120 have expressed an interest so far. Government funding is available to cover the discount and the housing association will replace the houses which are sold 1 for 1. Not sure yet how the criteria will be set. Bromford is now in a partnership with Merlin Housing. Bromford has not changed its name and still keeps its strong commitment to Lichfield. Local allocation arrangements for housing will stay in place.</p> <p>Support Staffordshire- Have been working with Staffordshire County Council to create a carers hub. Redesigning carers access to advice and looking at what works well and what the gaps are. The contract has been extended for a further 12 months.</p> <p>Lichfield District Council- Friarsgate – the end of June funding milestone was not met so that scheme with that particular developer has ended. LDC now own the police station so that the whole site is available for re-development. There will be some progress evident shortly whilst longer term plans are put in place. Wish to involve the community and other partners.</p>	<p>SB</p>
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9	<p>Any other business</p> <p>None</p>	
10	<p>Future meeting dates</p> <p>27 November 2018 – St Mary's</p> <p>The meeting ended at 5.20pm</p>	