

# Community Infrastructure Levy Financial Year Report 2018-19



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Agenda Item: X  
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**CIL: Joint  
Member Officer  
Group**

## 1. Summary

- 1.1 The Council is legally required to produce a financial year report relating to Community Infrastructure Levy (CIL) receipts and spend in accordance with regulation 62 of the Community Infrastructure Levy Regulations 2010 (as amended). This report provides a summary of CIL receipts and expenditure for the financial year 2018-19.
- 1.2 Since the adoption of CIL in April 2016 and the commencement of charging on 13<sup>th</sup> June 2016 a total of **£506,599.88** has been received to 31<sup>st</sup> March 2019. The total CIL receipts for the financial year 2018/19 was **£208,492.59**.
- 1.3 Lichfield District Council has allocated a total of **£368,146.81** of CIL monies in the period 1<sup>st</sup> April 2018 to 31 March 2019. Of this:
- **£308,572.80** of CIL was allocated to 5 strategic infrastructure projects in 2018/19 via the District Council's CIL governance arrangements. Details of this are set out below in **Table 2**.
  - **£59,574.01** of Neighbourhood CIL was passed to Town and Parish Councils in the period 1<sup>st</sup> April 2018 to 31 March 2019. Details of this are set out below in **Table 3**.
- 1.4 A total of **£138,453.07** of CIL receipts are unallocated as of 31<sup>st</sup> March 2019. Of this:
- **£94,855.26** is set aside for spending on strategic infrastructure
  - **£25,329.99** will be spent by the District Council for administrative expenses, as per CIL Regulation 61
  - **£18,267.82** of Neighbourhood CIL collected between 1<sup>st</sup> October 2018 and 31<sup>st</sup> March 2019 remains unallocated (see **Table 5**). CIL Regulation 59D requires that these monies are allocated to their respective Town or Parish Councils by 28<sup>th</sup> April 2019.

## 2. Recommendations

- 2.1 JMOG is requested to note the CIL financial report 2018/19.

- 2.2 To recommend the allocation of Neighbourhood CIL monies as set out at **Table 5** below.
- 2.3 To note the detailed financial breakdown of CIL income collected and future income at **Appendix A**.

### 3. Background

- 3.1 The Council is legally required to produce a financial year report on CIL receipts and spend in accordance with CIL Regulation 62. Regulation 62 stipulates that a collecting authority must report on the total CIL receipts, total CIL expenditure, the items to which that expenditure has been allocated to, the amount of CIL passed to Town and Parish Councils and the total amount of CIL receipts retained following expenditure. The Council is required to publish this information by 31<sup>st</sup> December following the end of the reporting year.
- 3.2 **£208,492.59** of CIL receipts were collected in 2018/19. The total amount of CIL received over the last three financial years is set out below in **Table 1**.

**Table 1 – Total CIL Receipts**

Financial Year	Total CIL Receipts (£)
2016-17	11,310.25
2017-18	286,797.04
2018-19	208,492.59
<b>Total</b>	<b>506,599.88</b>

- 3.3 Total CIL allocated to strategic infrastructure was **£308,572.80** in 2018/19. It should be noted that no allocation of CIL took place in financial years 2016/17 or 2017/18. Details of strategic CIL allocation during 2018/19 are set out in **Table 2** below.

**Table 2 – Allocation of CIL to Strategic Infrastructure in 2018/19**

Project	Strategic CIL Allocation	Date Allocated	Date Spent
Cannock Chase Special Area of Conservation (1)	4,286.40	16/07/2018	-
Cannock Chase Special Area of Conservation (2)	4,286.40	01/12/2018	-
Lichfield & Hatherton Canal Trust - St Johns Community Link	35,000.00	12/03/2019	-
Staffordshire Countryside Explorer	44,000.00	12/03/2019	-
Westgate Practice Refurbishment	120,000.00	12/03/2019	-
King Edward VI School Expansion	101,000.00	12/03/2019	-
<b>Total</b>	<b>308,572.80</b>		

- 3.4 As per CIL Regulation 59A the District Council is required to pass a proportion of CIL receipts received from developments within Parish or Town Council areas to those relevant Councils, this is known as

Neighbourhood CIL. Town and Parish Councils are entitled to receive 15% of CIL receipts collected in their area and this increases to 25% for Town or Parish Councils with a 'Made' Neighbourhood Plan.

- 3.5 In 2018/19 **£59,574.01** of Neighbourhood CIL monies were allocated to Town or Parish Councils. It should be noted that no allocation of Neighbourhood CIL monies took place in financial years 2016/17 or 2017/18. The breakdown of Neighbourhood CIL passed to Town and Parish Councils in 2018/19 is provided below at **Table 3**. Details of the CIL receipts for each CIL chargeable development in each Parish or Town Council area is provided at **Appendix X**.

**Table 3 – Neighbourhood CIL Allocation**

Parish	Neighbourhood Plan?	2018/19 (£)
Alrewas	Y - 09/10/18	0.00
Armitage with Handsacre	Y - 09/10/18	<b>812.21</b>
Burntwood	N	<b>11,231.61</b>
Clifton Campville	N	0.00
Colton	N	<b>2,071.25</b>
Curborough, Elmhurst, Farewell & Chorley	N	<b>767.66</b>
Drayton Bassett	N	0.00
Edingale	N	0.00
Elford	Y - 15/01/19	0.00
Fazeley	N	<b>787.50</b>
Fradley & Streethay	Y - 12/02/19	0.00
Hammerwich	N	<b>3,242.25</b>
Hamstall Ridware	N	0.00
Harlaston	N	0.00
Hints and Canwell	N	0.00
Kings Bromley	N	<b>5,875.35</b>
Lichfield	Y - 17/04/18	<b>29,666.18</b>
Longdon	Y - 09/10/18	0.00
Mavesyn Ridware	N	0.00
Shenstone	Y - 13/12/16	<b>1,062.60</b>
Swinfen & Packington	N	<b>1,037.77</b>
Wall	N	0.00
Weeford	N	0.00
Whittington & Fisherwick	Y - 17/04/18	<b>3,019.63</b>
Wigginton & Hopwas	Y - 13/12/16	0.00
<b>TOTAL</b>		<b>59,574.01</b>

### CIL Administration

- 3.6 CIL Regulation 61 states that a Charging Authority can retain up to 5% of CIL receipts collected in years one to three of CIL charging (thereafter 5% of CIL receipts collected each year). As of 31<sup>st</sup> March 2019 this totals **£25,329.99**.

### Unallocated CIL

- 3.7 Taking into account the above, the total amount of unallocated CIL receipts at end of 2018/19 was **£138,453.07**. The breakdown of this is included at **Table 4** below.

**Table 4 – Unallocated CIL Receipts as at end 2018/19**

	Strategic CIL (£)	Neighbourhood CIL (£)	CIL Admin (£)*	Total Unallocated CIL
<b>Unallocated CIL Receipts</b>	94,855.26	18,267.82	25,329.99	<b>138,453.07</b>

\*It should be noted that CIL Admin is spent on staff costs on an ongoing basis but will appear in the system as ‘unallocated’.

### Neighbourhood CIL Expenditure

- 3.8 The Council will liaise with Town and Parish Councils to collect details of their Neighbourhood CIL expenditure. This will be reported to the October meetings of SIG and JMOG.
- 3.9 Town and Parish Councils are required by Regulation 62A to prepare a report for each financial year in which it receives CIL receipts. This must be published no later than 31<sup>st</sup> December following the reported year. The District Council will prepare a standard template for this report and will distribute it to Parish and Town Councils in due course.

### Neighbourhood CIL received October 2018 – March 2019

- 3.10 As per CIL Regulation 59D the District Council is required to make a payment in respect of CIL funds received between 1<sup>st</sup> October and 31<sup>st</sup> March in each financial year to the local Parish or Town Council by 28<sup>th</sup> April. This total for the period 1<sup>st</sup> October 2018 to 31<sup>st</sup> March 2019 was **£18,267.82** and the breakdown by Parish is set out in **Table 5** below. A detailed breakdown of the CIL receipts for the CIL chargeable developments in the below Towns/Parishes is provided at **Appendix X**.

**Table 5 – Neighbourhood CIL receipts in the period 1<sup>st</sup> October 2018 – 31<sup>st</sup> March 2019**

Parish	Neighbourhood CIL (£)
Burntwood	3,477.08
Fradley & Streethay	645.27
Fazeley	1,038.71
Lichfield	7,630.07
Armitage with Handsacre	822.56
Mavesyn Ridware	4,243.58
Swinfen & Packington	410.55
<b>Total</b>	<b>18,267.82</b>

- 3.11 Subject to JMOG approval the District Council will make contact with the above Town and Parish Councils to arrange the transfer of the above CIL funds before the 28<sup>th</sup> April deadline
- 3.12 Following consideration of this report by JMOG members the report will be circulated to all Council Members for information. Further information contained within this report will form the basis of the CIL section of the Cabinet Money Matters report which will be considered by Members following the end of year close of accounts.