Local Plan 2040

Duty to Co-operate Statement

Update to Submission version

As at 30th June 2022



# 1. Introduction

1.1 The duty to co-operate is a legal and soundness test that requires cooperation between local planning authorities and other prescribed bodies to maximise the effectiveness of policies for strategic matters in Local Plans. The duty to co-operate was introduced in the Localism Act 2011 and under Section 33A of the Planning and Compulsory Purchase Act 2004 all local planning authorities are required to engage constructively, actively and on an ongoing basis when preparing a local plan to maximise the effectiveness of Local Plan preparation in the context of strategic cross boundary matters.

1.2 In addition to the legal requirements set out above, the National Planning Policy Framework (NPPF) emphasises the importance of joint working and maintain effective co-operation between authorities and other prescribed bodies on cross boundary issues and issues of shared interest. The NPPF provides information at paragraphs 20 – 23 on the matters which strategic policies should make sufficient provision for and these matters may require effective co-operate. These matters include:

* Housing (including affordable housing), employment, retail, leisure and commercial development
* Infrastructure for transport, telecommunications, security, waste management, water supply, wastewater, flood risk and provision of minerals and energy
* Community facilities
* Conservation and enhancement of natural, built and historic environment, including landscapes and green infrastructure and planning measures to address climate change mitigation and adaptation.

1.3 The NPPF goes on to provide further guidance in relation to the duty to cooperate at paragraphs 24 – 27, including the requirement for policy making authorities to prepare and maintain statements of common ground (SoCG). The purpose of the SoCG are to demonstrate that cross-boundary strategic issues have been jointly addressed and how they will be progressed moving forward by the Local Authority along with neighbouring authorities and the prescribed bodies. Planning practice guidance (PPG) provides further guidance on what is expected within a statement of common ground.

1.4 The Statement of Common Grounds will be prepared in addition to a Duty to Cooperate Statement and contain specific details on cross-boundary strategic matters that have been identified by the Council in association with the prescribed bodies and other relevant organisations.

1.5 This statement provides an overview of how Lichfield District Council has worked actively and on an ongoing basis to fulfil its duty to co-operate throughout the plan making process. This statement should be read in conjunction with the specific Statements of Common Ground.

# 2. Local Context

2.1 Lichfield District is bound by nine local authorities, these include Birmingham, Tamworth, South Staffordshire, East Staffordshire, Stafford, South Derbyshire, North West Leicestershire, Walsall, North Warwickshire and Cannock Chase. The Council falls within the Greater Birmingham and Black Country Housing Market Area (HMA) along with 14 other local authorities. The higher tier authority of Staffordshire County Council is also of relevance.



Map 1 - Location of Lichfield District Council to its neighbouring authorities

# 3. Duty to Co-operate Bodies

3.1 The duty to co-operate applies to all local authorities and county councils in England and a number of specified prescribed bodies. The prescribed bodies for which local planning authorities are to co-operate with are defined in Part 2, Regulation 4 of the Town and Country Planning (Local Planning) (England) Regulations 2012. In relation to Lichfield District, the following are considered to be neighbouring authorities and prescribed bodies:

County Councils

* Staffordshire County Council
* Warwickshire County Council
* Derbyshire County Council
* Leicestershire County Council

Unitary authorities

* Birmingham City Council
* Solihull Metropolitan Borough Council

Black Country Authorities

* Dudley Metropolitan Borough Council
* Sandwell Metropolitan Borough Council
* Walsall Council
* City of Wolverhampton Council

District authorities

* Cannock Chase District Council
* Stafford Borough Council
* East Staffordshire Borough Council
* Tamworth Borough Council
* North West Leicestershire District Council
* South Derbyshire Council
* North Warwickshire Borough Council

Prescribed Bodies

* Natural England
* Historic England
* Environment Agency
* Homes and Communities Agency
* Highways England
* Sport England
* Network Rail
* NHS South East Staffordshire and Seisdon Peninsula CCG
* NHS East Staffordshire CCG
* NHS England
* Civil Aviation Authority
* Office of Rail Regulation
* Ministry of Defence
* Integrated Transport Authority – Transport for West Midlands
* HSE

3.2 As set out above, Lichfield District lies within the Greater Birmingham & Black Country Housing Market Area (HMA), and therefore Lichfield District Council work collaboratively with all the authorities who fall within the HMA, including those not listed above who lie beyond the District’s shared borders. In addition, although not defined by statute in the same way as the above
prescribed bodies, Local Enterprise Partnerships and Local Nature Partnerships
are bodies defined in the Regulations as bodies that local authorities have a duty
‘to have regard to’ in respect of Lichfield District. There are also other
public bodies with whom Lichfield District Council needs to cooperate in order to plan for strategic
cross-boundary matters. Collectively, in respect of Lichfield District Council these are:

* Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP)
* South Staffordshire Local Enterprise Partnership (SSLEP)
* Black Country Local Enterprise Partnership
* Cannock Chase SAC Partnership
* AONB Partnership
* River Mease SAC Partnership

3.3 Whilst many of the above bodies are engaged in active, on-going discussions with Lichfield District Council, it is appropriate to contact each of the bodies with whom there is a duty to co-operate at each stage of the local plan preparation and meetings have been held with relevant bodies where necessary.

# 4. Preparation of the Local Plan Review

4.1 The Lichfield Local Plan Strategy which covers the plan period 2008 – 2029 was adopted in February 2015. The second part of the Local Plan, the Local Plan Allocations was adopted in July 2019. During the Local Plan Allocations examination, the Inspector proposed a main modification to include Policy LPR: Local Plan Review, which commits the Council to carrying out an early of the Local Plan and includes a number of strategic matters which need to be considered with surrounding local authorities through the Duty to Co-operate. These matters are discussed in further detail below include the need for an appropriate contribution towards meeting the housing need arising from the Greater Birmingham and Black Country Housing Market Area (GBBCHMA).

4.2 Lichfield District Council commenced work on its Local Plan 2040 (formally known as the Local Plan Review) with an initial Scope, Issues and Options consultation taking place between April and June 2018. The Council has since consulted on its Preferred Options and Policy Directions in January 2019, Preferred Options in November 2019 and its Regulation 19 Publication Version in August 2021. At each of these stages, letters were sent to duty to co-operate partners seeking their views on the consultation document.

4.3 This duty to co-operate statement is a live document and will continue to be updated to reflect ongoing discussions and joint working as the Local Plan 2040 is progressed and Statements of Common Ground are prepared.

# 5. Cross- boundary Strategic Matters

5.1 There are a number of key strategic matters which underpin the adopted Local Plan and therefore the review of the Local Plan which require a collaborative cross-boundary approach and partnership working with various local authorities and prescribed bodies. To date, valuable co-operative working and partnership activity has taken place between Lichfield District Council and the duty to co-operate bodies as the review of the Local Plan has progressed over a number of years.

5.2 Table 1 below identifies the cross boundary strategic matters which need to be addressed by the Local Plan 2040. It highlights those specific issues which require on-going active cooperation between Duty to Co-operate partners.

Table 1 - Cross Boundary Strategic Matters

|  |  |
| --- | --- |
| Cross boundary strategic matters identified  | Specific cross boundary issues to be addressed through Duty to Cooperate / SoCGs |
| Housing needs and distribution | * Overall housing requirement – identifying an appropriate higher target to contribute towards unmet need within the HMA which is deliverable across the district.
* Ensuring that the scale and distribution of unmet housing need across with the Housing Market Area can be by the authorities met through Duty to Cooperate
 |
| Gypsy and traveller needs and provision | * Facilitating adequate gypsy and traveller pitches and transit sites to address identified needs
* Lichfield District Council has worked collaboratively with Tamworth and North Warwickshire to identify and accommodate where appropriate gypsy and traveller needs and provision.
* LDC has worked with neighbouring authorities to establish if any have available sites to meet need that cannot be met due to lack of site availability in LDC.
 |
| Employment land provision and jobs required | * Addressing any cross boundary issues regarding the provision of employment space
* Facilitating local economic recovery caused by the widespread disruption to the economy as a result of the Coronavirus pandemic.
 |
| Retail, leisure and commercial development | N/A  |
| Provision of transport infrastructure | * Addressing the delivery of development to ensure there are no detrimental impacts on the local highways network and the strategic road network
* Working with highways authorities and relevant partners on upgrades and works to major strategic roads intersecting the district, including the A5 and A38
* Facilitating the delivery of HS2 which crosses the district
 |
| Provision of utilities infrastructure including telecommunications, digital, water and energy | * Working with Severn Trent to overcome the issues relating to the River Mease SAC
 |
| Provision of communities facilities including health and education infrastructure and local facilities  | * Provision of sufficient school place capacity in relation to site allocations to avoid cross boundary impacts
* Provision of sufficient healthcare facilities to accommodate future growth and changing healthcare priorities and needs
 |
| Conservation and enhancement of natural and historic environment  | In relation to the natural environment:* Ensuring a consistent approach to the conservation and enhancement of Protected Landscapes and their settings within the district
* Ensuring that the cumulative impact of proposed levels of growth does not result in likely significant effects on the European Sites
* River Mease SAC
* Cannock Chase SAC
* AONB

Historic Environment* Ensuring that the significant of heritage assets and their settings are conserved and enhanced
 |
| Mitigation of and adaption to address climate change and managing flood risk | Mitigating / adapting to the effects of climate change including managing flood risk. |

5.3 The list above seeks to outline the key strategic cross boundary issues and whilst themes listed with no identified issues are recognised as cross boundary and strategy, they are unlikely to require active collaboration between the Duty to Cooperate bodies in strategic planning terms.

# 6. Mechanisms for co-operation

6.1 Lichfield District Council is actively involved in a number of cross-boundary relationships that have informed the preparation of the Local Plan 2040. These relationships take different formats, many are formalised, regular meetings where a variety of topics are discussed and some are specifically tailored towards the Local Plan 2040.

6.2 These partnerships are an invaluable mechanism for facilitating duty to co-operate discussions and enable regular direct contact with a range of bodies. A number of these partnerships have actively engaged with the local plan process, and it has been a regular item on the agenda at meetings to discuss emerging evidence and specific issues.

6.3 A log of the meetings that have taken place between the Council and its duty to co-operate partners are attached at **Annex A.**

6.4 In addition, a number of strategies and evidence based documents that inform the review of the Local Plan and address cross boundary strategic matters were produced by or commissioned by at least one prescribed body for the duty to co-operate. A table of these strategies and studies are listed in **Annex B.**

# 7. Statements of Common Ground

7.1 Following a review of the cross boundary strategic issues and representations received to date in response to the local plan consultations and on-going partnership meetings, Lichfield District Council will produce Statements of Common Ground with the following partners:

* Local authorities within the Greater Birmingham Housing Market Area
* Local authorities within the Black Country Housing Market Area
* Local authorities within the Cannock Chase SAC Partnership
* Natural England
* Historic England

7.2 These Statements of Common Ground will cover cross boundary issues including contribution towards meeting the HMA shortfall, Cannock Chase SAC, HRA, transport as well as other matters.

# 8. Conclusions

8.1 Lichfield District Council has actively engaged with neighbouring authorities, stakeholders and partners throughout the preparation of the Local Plan 2040 and discussed with them all strategic matters.

8.2 This report, along with the Authority Monitoring Report, Consultation Statement and the Statements of Common Ground demonstrate how the council has complied with its duty to co-operate and will be used during Examination in Public to demonstrate how the Local Plan 2040 is based on effective joint working across local authority boundaries.

# Annex A – Duty to Cooperate Meeting Log as at April 2022

|  |  |  |
| --- | --- | --- |
| Date | Title/Attendees | Purpose of meeting |
| 10/04/2018 | AONB Officer Working group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 12/04/2018 | Cannock Chase SAC Partnership (CCSAC) | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 16/04/2018 | Greater Birmingham Housing Market Area (GBHMA) Meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 03/05/2018 | Cannock Chase SAC JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 15/05/2018 | Meeting with Stafford BC | Duty to Cooperate general discussion |
| 23/05/2018 | AONB Officer Working Group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 24/05/2018 | Meeting with North West Leicestershire DC | DTC matters and Junction 11 of the A/M42 |
| 25/05/2018 | Chaseline Workshop | To work with neighbouring authorities to support the long term aspirations for improved use of the Chase Line in the interests of sustainable development  |
| 29/05/2018 | Sport England | Duty to Cooperate general discussion |
| 30/05/2018 | Cannock Chase District Council | General discussion regarding Duty to Cooperate and joint evidence. |
| 06/06/2018 | Birmingham City Council | Representation to Lichfield DC Local Plan Review Scope Issues and Options |
| 07/06/2018 | Rugeley Power Station Task Force meeting | To deliver coordinated development delivery across local authority boundaries  |
| 07/06/2018 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 12/06/2018 | DTC Tamworth, North Warks, LDC | Discussion relating to DtC matters, Infrastructure Study and Statement of Common Ground |
| 15/06/2018 | River Mease Programme Board | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 21/06/2018 | AONB Joint Committee | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 29/06/2018 | A5 Member Transport Partnership Group | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 05/07/2018 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 11/07/2018 | Meeting with Telford Council  | Duty to Cooperate general discussion |
| 12/07/2018 | GBHMA Meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 25/07/2018 | Meeting with Tamworth BC | Statement of Common Ground |
| 02/08/2018 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 10/08/2018 | AONB Meeting | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 29/08/2018 | Tamworth Borough Council & North Warwickshire Borough Council | Discussion around local plan, Statement of Common Ground, Infrastructure Study, Local Plan evidence base, HEDNA and GTAA.  |
| 06/09/2018 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 08/09/2018 | Tamworth BC, North Warwickshire BC  | Statement of Common Ground signed in relation to housing and employment growth |
| 20/09/2018 | AONB Meeting | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 22/09/2018 | Staffordshire County Council | Education evidence |
| 04/10/2018 | CCSAC Partnership & JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 11/10/2018 | GBHMA meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 07/11/2018 | AONB Officer Working Group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 08/11/2018 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 22/11/2018 | Staffordshire County Council | Transport Evidence |
| 23/11/2018 | A5 Transport Partnership Group | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 23/11/2018 | Staffordshire authorities | Ecological Joint approach |
| 27/11/2018 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 03/12/2018 | CCSAC Housing Growth Sub Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 06/12/2018 | AONB Meeting | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 06/12/2018 | GBHMA Meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 13/12/2018 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 10/01/2019 | CCSAC Partnership and JSB | Circulation of signed Memorandum of Understanding for method statement |
| 11/01/2019 | River Mease Partnership Technical Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 25/01/2019 | River Mease Partnership Programme Board | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 04/02/2019 | BGBBCHMA Working Group | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 19/02/2019 | DTC Meeting TBC/NWBC/LDC | Joint evidence base collection work and cross boundary issues discussion |
| 01/03/2019 | A5 Officer Group | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 07/03/2019 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 12/03/2019 | AONB Meeting Member Meeting | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development. |
| 21/03/2019 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 22/03/2019 | A5 Transport Partnership Group | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 25/03/2019 | GBHMA Meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 04/04/2019 | CC SAC Partnership + JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 11/04/2019 | GBHMA Officer working group | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 12/04/2019 | River Mease SAC Partnership Technical Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 18/04/2019 | River Mease SAC Partnership Programme Board | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 02/05/2019 | CCSAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 14/05/2018 | AONB Officer Working Group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 05/06/2019 | GBHMA Meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 06/06/2019 | Cannock Chase SAC Meeting | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 28/06/2019 | A5 Transport Partnership Meeting - Officers | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 12/07/2019 | A5 Transport Meeting -Members | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 12/07/2019 | River Mease Partnership - Technical Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 18/07/2019 | Cannock Chase DC | General Duty to Cooperate discussion |
| 25/07/2019 | Cannock Chase AONB Joint Committee | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 01/08/2019 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 05/09/2019 | Cannock Chase SAC Partnership  | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 18/09/2019 | River Mease Partnership - Programme Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 19/09/2019 | GBHMA Meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 03/10/2019 | Cannock Chase SAC Partnership & JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 04/10/2019 | Cannock Chase AONB Annual Conference | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 08/10/2019 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 10/10/2019 | River Mease SAC Partnership Technical Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 10/10/2019 | Rugeley Power Station Task Group | To deliver coordinated development delivery across local authority boundaries |
| 17/10/2019 | River Mease SAC Partnership Programme Board | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 22/10/2019 | South Staffs DC and Cannock Chase DC | General Duty to Cooperate meeting |
| 24/10/2019 | A5 Transport Partnership - Members meeting | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 05/11/2019 | Greater Birmingham HMA Meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 07/11/2019 | Cannock Chase SAC Partnership  | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 03/12/2019 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 05/12/2019 | AONB Joint Committee Meeting | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 11/12/2019 | GBHMA meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 12/12/2019 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 10/01/2020 | River Mease SAC Partnership Tech Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 13/01/2020 | South Staffs DC & Cannock Chase DC | General Duty to Cooperate discussion |
| 14/01/2020 | Black Country Plan - Duty to Cooperate Meeting  | Evidence launch |
| 15/01/2020 | Midlands Connect  | Consider transport issues across the region and input into strategy development for bidding and planning for infrastructure needs |
| 15/01/2020 | River Mease SAC Partnership - Programme Board | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 17/01/2020 | A5 Transport Partnership Officer Group | Develop A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 28/01/2020 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 06/02/2020 | Cannock Chase SAC Partnership and JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 12/02/2020 | GBHMA | GBBCHMA/WMCA monitoring meeting - discussion over current monitoring data, housing deal, local plan updates |
| 3/03/2020 | Cannock Chase AONB officer Group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 5/03/2020 | Cannock Chase SAC Partnership and JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 11/03/2020 | Staffordshire Development Officers Group | Meeting of Heads of Local Plan policy across Staffordshire and SCC to discuss and agree cross boundary working approaches to evidence collection, responding to government consultations and other planning issues such as health provision infrastructure etc. |
| 16/03/2020 | River Mease partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 24/03/2020 | Tamworth BC & North Warwickshire BC | Email update - Evidence base updates - GTAA & Infrastructure study, local plan updates |
| 27/04/2020 | GBHMA | GBBCHMA/WMCA monitoring meeting - discussion over current monitoring data, housing deal, local plan updates |
| 02/06/2020 | GBHMA | GBBCHMA/WMCA monitoring meeting - discussion over current monitoring data, housing deal, local plan updates |
| 04/06/2020 | Lichfield and Black Country DtC | Informal discussions re need and meeting unmet need re housing & employment. |
| 10/06/2020 | River Mease technical group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 10/06/2020 | Staffordshire Development Officers Group | Meeting of Heads of Local Plan policy across Staffordshire and SCC to discuss and agree cross boundary working approaches to evidence collection, responding to government consultations and other planning issues such as health provision infrastructure etc. |
| 16/06/2020 | LDC & Birmingham City | Discussion re HMA need and the GB&BCHMA position statement |
| 18/06/2020 | Cannock Chase SAC Partnership  | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 19/06/2020 | River Mease JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| Jun-20 | Tamworth BC & North Warwickshire BC | Email update - Evidence Base Updates - GTAA & Green Belt Review, LP updates, Coronavirus impact on LP processes/appeals |
| 01/07/2020 | Cannock Chase AONB officer Group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 3/07/2020 | River Mease tech group | Telecon update |
| 14/07/2020 | Lichfield and Black Country DtC | Informal discussions re need and meeting unmet need re housing & employment. |
| 16/07/2020 | Cannock Chase AONB JSB | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 23/07/2020 | Tamworth BC & North Warwickshire BC | Zoom meeting - Evidence Base Updates - GTAA, Green Belt Review & Infrastructure Study, LP updates, Coronavirus impacts on LP processes/appeals |
| 06/08/2020 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 03/09/2020 | Lichfield and Black Country DtC | Informal discussions re need and meeting unmet need re housing & employment. |
| 04/09/2020 | Black Country Plan - Duty to Cooperate Meeting  | General Duty to Cooperate discussion |
| 9/09/2020 | Staffordshire Development Officers Group | Meeting of Heads of Local Plan policy across Staffordshire and SCC to discuss and agree cross boundary working approaches to evidence collection, responding to government consultations and other planning issues such as health provision infrastructure etc |
| 10/09/2020 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 14/09/2020 | GBHMA | Discussion re Standard Method for LHN |
| 16/09/2020 | Tamworth BC & North Warwickshire BC | Zoom meeting - Evidence Base Updates- GTAA, Green Belt Review & Infrastructure Study, LP updates, Coronavirus impacts on LP processes/appeals |
| 8/10/2020 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 8/10/2020 | Tamworth BC & North Warwickshire BC | Zoom meeting - Evidence Base Update, LP Updates - LDC made others aware that draft local plan was reported to cabinet, Coronavirus impacts on LP processes/appeals |
| 25/11/20 | Cannock Chase AONB working group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 06/11/2020 | Tamworth BC & North Warwickshire BC | Zoom meeting - Evidence Base Updates - SHLAA's, ELAA, SFRA, Staffordshire Climate Change, LP updates, Coronavirus impacts on LP processes/appeals |
| 03/12/2020 | GBHMA | GBBCHMA/WMCA monitoring meeting - discussion over current monitoring data, housing deal, local plan updates |
| 08/01/2021 | Tamworth BC & North Warwickshire BC | Zoom meeting - Evidence Base Updates - SHLAA's, ELAA, SFRA, Staffordshire Climate Change, LP updates, Coronavirus impacts on LP processes/appeals |
| 14/01/2021 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 02/02/2021 | Cannock Chase SAC Partnership visitor sub-group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 18/02/2021 | LDC & Solihull DtC | Focus on SoCG for Solihull |
| 08/03/2021 | Tamworth BC & North Warwickshire BC | Zoom meeting - Evidence Base Update, LP Updates - LDC made others aware that draft local plan was reported to cabinet, Coronavirus impacts on LP processes/appeals |
| 08/04/2021 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 14/05/2021 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 08/06/2021 | Tamworth BC & North Warwickshire BC | Zoom meeting - Evidence Base Update, LP Updates - NWBC inspectors report expected shortly, Coronavirus impacts on LP processes/appeals |
| 09/06/2021 | Black Country Plan - Duty to Cooperate Meeting for whole HMA | General discussion re need |
| 10/06/2021 | Cannock Chase SAC Partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 15/06/2021 | GBHMA Meeting | Discussion over update to position statement to 2019/20 base date, strategic employment study, approaches to shortfall and implications at forthcoming examinations. |
| 16/06/21 | Staffordshire Development Officers Group | Meeting of Heads of Local Plan policy across Staffordshire and SCC to discuss and agree cross boundary working approaches to evidence collection, responding to government consultations and other planning issues such as health provision infrastructure etc. |
| 29/06/21 | AONB Officer working group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 05/07/21 | River Mease Programme Board | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 08/07/2021 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 12/07/2021 | Cannock Chase AONB Joint Committee | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 12/07/2021 | Staffordshire County Council | Highways Evidence |
| 14/07/2021 | Staffordshire County Council | Education needs |
| 26/07/2021 | Tamworth BC &LDC DtC | Presentation to Tamworth BC full Council on reg 19 plan |
| 29/07/2021 | LDC & South Staffs DtC | Discussion re LDC reg 19 consultation |
| 04/08/21 | Cannock Chase SAC Partnership JSB | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 12/08/21 | Cannock Chase SAC Partnership Project Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 01/09/21 | GBSLEP Planning Sub Group | Introduce LDC Local Plan manager to the group taking over from current attendance by Head of Economic Growth & DevelopmentWork through terms of reference and future work to be considered. |
| 08/09/21 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 08/09/21 | Staffordshire Development Officers Group | Meeting of Heads of Local Plan policy across Staffordshire and SCC to discuss and agree cross boundary working approaches to evidence collection, responding to government consultations and other planning issues such as health provision infrastructure etc. |
| 09/09/21 | Cannock Chase SAC Partnership Project Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 15/09/21 | Tamworth BC | General Duty to Cooperate discussion |
| 07/10/21 | Cannock Chase SAC Partnership Project Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 08/10/21 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 11/10/21 | Staffordshire County Council | Transport evidence |
| 19/10/21 | Greater Birmingham and Black Country Housing Market Area monitoring meeting | To debate and agree on cross boundary evidence collection and approaches to meeting housing need across the Birmingham & Black Country HMA |
| 8/11/2021 | LDC & Birmingham City  | Cross boundary & GB&BC need discussions |
| 9/11/2021 | LDC & South Staffs DC  | Cross boundary & GB&BC need discussions  |
| 10/11/2021 | LDC & Cannock DC | Cross boundary & GB&BC need discussions  |
| 10/11/2021 | LDC & Stafford Borough DC | Cross boundary & GB&BC need discussions  |
| 11/11/2021 | Cannock Chase SAC Partnership Project Group | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 18/11/2021 | Tamworth & LDC | Cross boundary & GB&BC need discussions  |
| 18/11/2021 | LDC & Natural England  | SAC designation and air quality discussions |
| 22/11/2021 | Black Country & LDC | Cross boundary & GB&BC need discussions  |
| 23/11/2021 | Staffordshire CC & LDC | Local Plan discussions  |
| 23/11/2021 | Cannock Chase AONB Officer Working Group | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 30/11/2021 | GB&BCHMA meeting | Discussion over update to position statement to, strategic employment study, approaches to shortfall and implications at forthcoming examinations. |
| 06/12/2021 | Cannock Chase AONB Board | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 08/12/2021 | Tamworth BC & North Warwickshire BC | General Duty to Cooperate discussion |
| 08/12/21 | Staffordshire Development Officers Group (SDOG) | Meeting of Heads of Local Plan policy across Staffordshire and SCC to discuss and agree cross boundary working approaches to evidence collection, responding to government consultations and other planning issues such as health provision infrastructure etc. |
| 15/12/2021 | South Staffs DC DtC meeting | Focus on common ground matters from HMA districts for the South Staffs Local Plan |
| 18/1/2022 | GB&BCHMA meeting | Discussion over update to position statement to, strategic employment study, approaches to shortfall and implications at forthcoming examinations. |
| 09/02/2022 | River Mease SAC Programme Board | Ongoing discussions re mitigation measures, technical matters on monitoring water flows, next ways to mitigate harm |
| 10/2/2022 | Cannock Chase SAC partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 11/2/2022 | A5 partnership | Implement A5 strategy and ensure joined up working by partners to deliver A5 improvements |
| 08/03/2022 | Cannock Chase AONB annual conference  | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 08/03/2022 | NWBC &TBC with LDC - DtC | General discussion re DtC matters |
| 17/03/2022 | Historic England – DtC meeting | Discussion over matters raised by Reg 19 reps |
| 17/03/2022 | Staffordshire Development Officers Group (SDOG) | Meeting of Heads of Local Plan policy across Staffordshire and SCC to discuss and agree cross boundary working approaches to evidence collection, responding to government consultations and other planning issues such as health provision infrastructure etc. |
| 24/03/2022 | Cannock Chase AONB board | To develop and agree strategies and plans consistent with AONB designation and to mitigate impact from development |
| 29/03/2022 | Meeting re Cannock Extension Canal SACwith Cannock Chase BC and Natural England | Monitoring and measuring of Air Quality impacts on this SAC |
| 14/04/2022 | Cannock Chase SAC partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |
| 19/04/2022 | GB&BCHMA | Discussion over update to position statement to, strategic employment study, approaches to shortfall and implications at forthcoming examinations. |
| 11/05/2022 | Cannock Chase AONB officers | Carbon baseline study |
| 17/05/2022 | GB&BCHMA | Discussion over update to position statement to, strategic employment study, approaches to shortfall and implications at forthcoming examinations. |
| 09/06/2022 | Cannock Chase SAC partnership | To develop and agree strategies and plans to deliver mitigation from development for the SAC area by competent authorities |

NB - In addition to the above, LDC & Staffordshire CC have held joint meetings with allocated site promoters as and when requested / required.

# Annex B – Jointly Produced Strategies and Evidence

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| Project / Strategy | Commissioned / Produced by | Purpose |
| Housing and Economic Development Needs Assessment | Lichfield District Council and Tamworth Borough Council commissioned GL Hearn to undertake the study | To identify the size, type and tenure of homes and employment requirements that will be need in the future across the plan period to 2040, and the housing needs of different groups including affordable housing. This is within the context of the minimum number of homes for each authority required under the standard method for calculating local housing need using the methodology set out in the Planning Practice Guidance.  |
| Infrastructure Delivery Plan  | Lichfield District Council in cooperation with a range of infrastructure providers | The IDP identifies deficiencies and surpluses of infrastructure and looks at what is require in the future, when it will be required, who is responsible for providing it, how it will be funded and any funding gaps. |
| Transport Assessment | Lichfield District Council in cooperation with Staffordshire County Council and Highways England | The Transport Assessment provides transport evidence to support of emerging Local Plan.  |
| Joint Level 1 Strategic Flood Risk Assessment | Lichfield District Council together with South Staffordshire Councils commissioned JBA to produce the assessment | The SFRA assesses the risk of flooding to the area from all sources, now and in the future, taking account of the impacts of climate change |
| Cannock Chase SAC | Lichfield District Council form part of the Cannock Chase SAC Partnership who commissioned Footprint Ecology to undertake evidence base reports on visitor impacts | The partnership has a MoU. The report provides the background and evidence base to inform the action needed to mitigate any impacts from visitors from new development.  |
| Birmingham HMA Strategic Growth Options Study | Lichfield District along with other authorities in the Greater Birmingham HMA informed the Strategic Growth Options study undertaken by GL Hearn | The Growth Options Study provided a high level assessment to identify potential growth options for housing development within each authorities in the Birmingham HMA to contribute towards meeting the housing shortfall |
| A5 partnership | Lichfield District in partnership with 15 other authorities that have the A5 running through supported by Highways England and Midlands Connect. | The partnerships raises awareness of the importance of the increasing economic role of the A5 through the Midlands and collaborates to effectively plan for growth impacts affecting the A5 and to develop a strategy for the A5. |
| Chase Line Stakeholder Meetings | Cannock Chase DC, Lichfield DC, South Staffs and Staffordshire County Council alongside other stakeholders such as West Midlands Rail Executive, West Midlands Trains and other community groups  | Stakeholder meetings provide updates on issues and improvements relating to the Chase Line Rail service. |
| Cannock Chase AONB | Lichfield District along with the AONB partnership | The group has a MoU and has a commitment in the adopted and emerging Local Plan to work together on management for the AONB. A number of documents are being co-prepared to assist with land management. The authority also provided support for developing strategies and funding initiatives |
| River Mease | Lichfield District along with the other members of the River Mease SAC partnership North west Leicestershire, South Derbyshire, Environment Agency, Severn Trent and Natural England | The partnership has a MoU and works collaboratively undertaking survey work to establish river quality, flow and on mitigation solutions via developer contributions. |
| Climate Change adaption & Mitigation Study | Staffordshire District and City Councils and Staffordshire Country Council | Joint study commissioned on climate change adaption & mitigation to inform Local Plan policies and Strategies. |