

Your ref  
Our ref  
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Lichfield, Staffordshire WS13 6YU**

FAO: Inspector J Gilbert & Inspector D McCreery  
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31st January 2023

Dear Mrs Trueman

### **Monthly progress update – January 2023.**

The below provides the monthly progress update for January 2023 as requested by the Inspectors in their letter dated 11<sup>th</sup> October 2022.

1. The new Principal Planning Officer has started at the District Council.
2. A strategic meeting was held between the Spatial Policy and Delivery team, Policy and Strategy Manger, Chief Executive and two consultants employed to assist with the progression of the Local Plan 2040. From this discussion officers are working to produce an updated work programme for the Inspectors to outline the areas of work to be completed and when these are expected to be submitted to the Inspectors.
3. Officers will be working to update and publish the Authority Monitoring Report and associated monitoring documents and will confirm the timetable for this as part of the work programme.
4. A meeting was held between officers at the District Council and transport officers at Staffordshire County Council to discuss transport modelling work and responding to the relevant Inspectors requests. It was agreed that a working group be set up to work through the issues raised by Inspectors.

Yours sincerely

A handwritten signature in black ink, appearing to read 'SFL'.

Simon Fletcher  
Chief Executive



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