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|  | **LICHFIELD DISTRICT COUNCIL**  **VEHICLE ACCIDENT REPORT FORM**  **Section 50(3) - Local Government**  **(Miscellaneous Provisions) Act 1976** |

Any accident which has caused damage to a Hackney Carriage or Private Hire vehicle must be reported to the Council as soon as possible and in all cases, within 72 hours. [This is in addition to any requirement to notify the Police]

Your vehicle will need to be inspected by a Council Officer and if directed to do so you will need to submit your vehicle to our nominated testing centre for inspection.

If repairs are required to be carried out these must be done within 28 days. If your vehicle is not roadworthy, the vehicle licence will be suspended until repairs have carried out and the testing station agree the vehicle is now roadworthy.

1. **Vehicle details**

|  |  |
| --- | --- |
| Licence plate number |  |
| Vehicle type |  |
| Vehicle registration number |  |

1. **Accident details**

|  |  |
| --- | --- |
| Date of accident |  |
| Time of accident |  |
| Brief description of accident. |  |
| Description of damage to your vehicle |  |
| Were you carrying passengers at the time of the accident? | Yes/ No  *(please delete as appropriate)* |
| Were the police involved? | Yes/ No  *(please delete as appropriate)* |
| Is the vehicle now off the road? | Yes/ No  *(please delete as appropriate)* |
| If yes, where can the vehicle be examined? |  |

1. **Signature**

|  |  |
| --- | --- |
| Name |  |
| Signature |  |
| Date |  |

1. **Submit your form**

Please now return your form either by email to [taxilicensing@lichfielddc.gov.uk](mailto:taxilicensing@lichfielddc.gov.uk)

Or by post to:

Lichfield District Council

District Council House

Frog Lane

Lichfield

Staffordshire

WS13 6ZE