

Burntwood Park MMP 2024-29

Action Plan

Appendix A

Management/Green Flag Aim	Outcome	2024	2025	2026	2027	2028
1.0 A Welcoming Place (welcome, good & safe access, signage, equal access for all)						
Site signage	Review suite of signs, update/replace as necessary	✓	Car park signage. Pedestrians ✓			
Elder Lane main entrance gate	Expose, restore, enhance main entrance pillars and gate (new sign)		CH ✓			
Elder Lane formal entrance	To install dropped kerb		SCC contacted			
Site noticeboards	Install notice/display boards		✓			
To install pathways	Install path from Emmanuel Road to Elder Lane	instructed	Pending contractor			
Bike racks	Review possibility to fit bike rack to encourage cycling to the park		LH			
Accessible data	Site to be surveyed to identify areas for improvement and share data					
Highway signposting	Review need for signposting from highway		Not app/req GF confirmed			
Improve planting	To enhance ornamental planting area		Met with GM			
Introduce herbaceous & shrub areas	To introduce a variety of planting schemes		TL/PN ✓			
Pathways	To seek quotes/finance to replace tarmac pathways with edging		Funding sourced / obtaining quotes			

2.0 Heathy, Safe and Secure (app prov quality facilities & activities, safe equipment & facilities, personal security, control of dogs/fouling)						
Events	Engage with event organisers to clarify needs.	✓				
Healthy Activities	H&W and CEO <i>to deliver activities</i>	✓	✓			
First Aid	Source Defib for site		Mssgd BTC, heat?			
Seating	Identify areas needed and re-locate	✓	CH			
Football	Recreate football pitch & introduce academy	✓	✓			
Tiny Forest	Address issues (Earthwatch suggest remove fence)	✓				
Police/Community Safety	Invite to team meetings if required		✓			
Signage	Safety posters in notice boards to encourage community reporting		✓			
Dog control/fouling	Awareness and signage on site		✓			
Dog control/fouling	Enforcement Officers to engage/attend		✓			

3.0 Well Maintained and Clean (Litter & Waste Man, Hort and Arb maint, building/infrastructure maint, equip maint)						
Health & Safety	Site safety signs on display	✓	✓			
Tree Procedure	To update Procedure & webpages		✓			

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Tree works	Inspections works and re planting in place	✓	✓			
Main entrance pillars	Exposed and restored		✓			
Street Scene review	Catch up with attendant findings/patterns		✓			
Review provision for recycling	Recycle bins / public signage		CH			
Love Parks Week	Partnership with Burntwood litter Hero's campaign		RW			
Composting	Identify composting on site opportunities		LH/GM			
Community support	Community engagement, volunteer support		PN/TL			
Community Gardeners	Create CG event to engage volunteers (Neaten & Natter)		✓			
Tiny Forest	Obtain Plan from STW/Earthwatch and planned maint.		LH			
Tiny Forest	Engage with Tree Keepers	✓				

4.0 Environmental Management (Env impact, minise waste, chemical use, peat use, climate change adaption)

Peat use	To ensure seasonal bedding supplier continues to use peat free compost	✓	✓			
Waste	Introduce recycling on site		Above			
Event Environmental Impact	Work with council Events Manager on reducing env. impact of events		LH			
Carbon Reduction	To be part of the councils Carbon Reduction programme	✓	LH			
Event Waste	To work with council Events Manager on increasing recycling at events	✓	LH			
Peat use	To ingrain 'peat free' parkS including events, new plants/trees	✓	✓			
Policies	Identify council 'environmental policy'		LH			
Vehicles attending site	Street Scene 'zero emissions vehicle'	✓	✓			
Environmental methods	Review GM methods		Met with GM ✓			
Chemicals	Ensure continue with no chemicals		✓			
Climate consideration	Rain, drought, winds, heat,		Plants			

5.0 Biodiversity, Landscape & Heritage (natural features, wild fauna & flora, landscpe features, buildings & structures)

Biodiversity	Habitat/biodiversity survey	✓	✓			
Biodiversity	Complete habitat recommendations from survey		LH/JM			
iNaturalist	Link survey to webpage, showing sightings and encourage others- to use.		RP			
iNaturalist	Training and posters		RP			
Tiny Forest	Capture data to share on website		JM			

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Heritage	Research history of site to develop information on site and webpage		RP			
Tree network	Create biodiversity treelines	✓	✓			
Biodiversity	Volunteer bulb and meadow flower planting					

6.0 Community Involvement (manage and develop comm involvement, appropriate provision for the community)

Create a Park Friends Group	Reach out and engage interest, promote forging a group.	✓	✓			
Community Engagement	Burntwood Litter Heros	✓	✓			
Community Engagement	Burntwood Scout Group	✓	✓			
Community Gardening	Engage interested parties in helping enhance gardens		✓			
Events	Urge volunteers to assist with events and activities		RP			
Surveys	Promote site surveys on site, seeking ideas.		✓			

7.0 Marketing and Communication (Marketing & promo, approp channels, approp educ. & interpretational info)

Events & Marketing Plan	Ensure Parks highlighted within council plan	✓	Comms			
Marketing	Develop marketing material with Comms.	✓	✓			
Social media	Share social media posts	✓	✓			
Huq	Review data, looking at trends / review success		✓			
Educational	Tiny Forest events		✓			
Website	Review and update webpages		✓			
Educational	Link to volunteers and history groups		RP			
Educational	Initial Community Gardener event - grow your own		TL/PN			

8.0 Management

Management Plan 2024-29	Develop MMP and ongoing updates	✓	✓			
Green Flag	Make application and update documents accordingly	✓	✓			
Member support	Member support for Action Plan					
Finance	Identify funding streams for enhancements		LH			