

**Form for a developer to notify the local planning authority
(LPA) of the completion of the development:**

1) What is the address of the development:

2) What was the date of completion of the development:

3) What is your name: (i.e. as the developer)

4) What is your contact address: (if different from the address of the development)

5) What is your email address: (if you are content to receive communications electronically)

6) What reference number did the LPA give you when you notified them before beginning this development:

Important Notes for Developers:

- This form is optional, as the legislation does not require that you submit a form. However, this form has been designed to help ensure that you provide the LPA with the information required by the legislation.
- When you notified the LPA before beginning this development, if you received a written notice that prior approval was not required, or a written notice that prior approval was given, then it would be helpful if you could please include a copy of this written notice when you submit this form.